

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
Child and Family Services Agency



**DETERMINATION AND FINDINGS  
FOR A  
SOLE SOURCE CONTRACT**

**CONTRACT NO.:** RK131677

**CAPTION:** NameSearch Software Application

**PROPOSED CONTRACTOR:** Experian Marketing Solutions, LLC

**PROGRAM AGENCY:** Child and Family Services Agency

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

**2. MINIMUM NEED:**

The Child and Family Services Agency (CFSA) has a need to renew the annual license fees for a search engine software utilized by FACES.NET.

**3. ESTIMATED REASONABLE PRICE:**

\$30,300.21

**4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT**

(a) CFSA provides important services to promote the safety and well-being of children and families. The agency coordinates public and private partnerships to preserve families through foster care, adoption, and child welfare services, and to protect children against abuse or neglect.

(b) NameSearch is a search engine delivered through software to return search results when searching for clients, providers, staff, etc. and when creating new clients in FACES.NET web-application.

(c) Experian Marketing Solutions, LLC flagship NameSearch® product is the industry-leading software tool used for searching, matching, grouping, and deducing all forms of identity data. NameSearch is proprietary software which is only available from the current vendor, Experian Marketing Solutions, LLC. A competitive procurement would not be feasible because of the additional cost of recoding FACES to incorporate a different search engine. Its powerful, sophisticated algorithms produce quality identity searches, while minimizing mismatches. The

product supports a variety of identity data types including names, companies, addresses, Social Security Numbers (SSN), dates, email, and more.

(d) Therefore, it is in the best interest of CFSA to procure the services, via sole source, from Experian Marketing Solutions, LLC., the current and only vendor that possesses the unique and singularly available capability deemed essential to meet CFSA's important services to promote the safety and well-being of children and families and to protect children against abuse or neglect in the District.

#### **5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director  
Brenda Donald

#### **6. CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Contracting Officer approve the use of the sole source procurement method for this proposed contract.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Chief Contracting Officer

#### **DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Procurement Officer